

# THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN  
HOWELL TOWNSHIP      MONMOUTH COUNTY  
88 RAMTOWN-GREENVILLE RD.  
HOWELL, N.J. 07731-2790

## Regular Meeting August 13, 2019

Chairman Gregory Scarlato called the meeting to order at 20:00 hours followed by the Pledge of Allegiance.

Chairman Scarlato read the following legal disclosure:

The New Jersey Open Public Meetings Law, N.J.S.A. 10:4-6 et seq., was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting its interest is discussed or acted upon.

In accordance with the provisions of this Act, the Board of Fire Commissioners of Fire District No. 4, Township of Howell, has caused notice of this meeting to be published by having the date, time, place, and agenda, to the extent know thereof, posted as follows:

- Published in the Asbury Park Press on December 20, 2018
- Published in the Howell Times on December 29, 2018
- Filed written notice with the Township Clerk on December 17, 2018
- Posted written notice on the Official Bulletin Board at the Township Municipal Building
- Posted on [www.njfiredistricts.org](http://www.njfiredistricts.org)

The above postings indicate that Formal Action May Be Taken.

Roll call was taken with Commissioners Scarlato, Bommer, Stalling, Bailey, and Acampora all in attendance.

It was noted that there were six (6) members of the public in attendance.

### **Administering the Oath of Office: None**

Commissioner Acampora reported that the regular workshop Meeting Minutes of July 12, 2019 were posted on the Fire Company Bulletin Board outside the meeting room at the firehouse. He then read the minutes from the regular business meeting on August 13, 2019.

A motion to approve the minutes was made by Commissioner Bommer and seconded by Commissioner Stalling. The motion passed unanimously by the Board.

**PAYMENT OF BILLS:** Commissioner Bailey presented the following bills for payment:

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<b>Bills</b>	<b>Amount</b>
Ramtown Fire Company	\$ 23,833.33
Van Wickle	\$ 164.91
NJ American Water	\$ 3,358.00
Township of Middletown	\$ 750.00
TASC	\$ 260.00
Liberty Mutual Insurance	\$ 2,770.12
optimum	\$ 169.31
CIT	\$ 97.00
Central Jersey Generators	\$ 803.15
Grainger	\$ 4,915.85
Defender	\$ 929.47
Access Compliance	\$ 360.00
Verizon	\$ 190.10
Save Lives/Common Cents EMS	\$ 13.46
CSM	\$ 712.00
NETLINK web services	\$ 199.00
Barry Osborn	\$ 4,375.00
East Coast Rescue solutions	\$ 10,995.00
Witmer	\$ 3,239.00
Taylor Oil	\$ 233.16
<b>Totals</b>	<b>\$ 58,367.86</b>

A motion was made by Commissioner Bommer and seconded by Clerk Acampora to pay the bills. A roll call vote was taken with the following results:

Scarlato – Yes, present on own bills

Bommer – Yes

Stalling – Yes

Bailey - Yes

Acampora – Yes

The motion passed unanimously 5-0.

## COMMUNICATIONS

### Received

Executive Board meeting minutes from 7/27/19

LOSAP withdrawal request from Fire Fighter 19-01

NJ State Association of Fire districts meeting minutes from 6/1/19 – next meeting in Wildwood on 9/13/19 @ 9:30am

IRS Approval form 8868 – filing for extension



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NJ DMV registration for vehicle 466

## Sent

Medical bill for William Gotto from 2018 injury was sent to VFIS for payment

## COMMITTEES

### Executive Board

Meeting held on 7/25/19 attended by Commissioners Scarlato and Bommer.

Next meeting will be held on 8/22/19.

Social media policy has been adopted by Districts 2, 4, & 5. District 3 is in the process of approving the policy.

District 2 is moving forward with the radio study. They are requesting help from the other 4 districts regarding the expenses associated with the study.

It was discussed with possibly eliminating the Executive Board due to poor participation.

The Executive Board was initially established to oversee the fire bureau. The Fire Bureau is now under the direction of Howell Township and the Executive Board now has no other responsibilities. The topic will be discussed at the next Joint Board meeting in September 2019.

### Chief's Report

All reports were submitted.

There is still an issue with the internet connectivity for the laptop in Engine 480.

The Training Standards Committee still needs to meet to discuss officer qualifications for 2020.

Chief Gotto stated that he needs the radio company to service the radio in vehicle 466 and flash program all portable radios (28 units) in order for the programs to be updated.

### Chief Engineer

Tanker 495 is being serviced for replacement of the backup camera and to fix the leaky valves. The land line air eject cord needs to be changed to air/electric eject cord that we have for Ladder 490.

The rubber push button to open the back-lift gate on vehicle 467 has been replaced.

Ladder 490 failed the UL pump test for vacuum pressure.

Yearend annual maintenance service will start to be performed on all vehicles and completed by the end of October.

The Board has decided to service the fire house generator on an annual basis. It was recently determined that the starter in the generator had gone bad. A new starter was installed at a cost of \$850.00, which was paid by the Board (see monthly bills).

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## Purchaser:

### Equipment Not Received

Two (2) hydrant kits  
5" hose hooks  
Man vs Machine kit  
Rehab tent  
475 back-up camera (need to contact Pierce)  
3", 5", and 1 3/4" hose

### Equipment Received

MSA Eye glass kits for SCBA masks

Door prop class to be conducted in September 2019

Assistant Chief Murphy is working on obtaining a head count of the number of fire fighters would like to attend a pump operations class. If enough members attend, class be given at station 19-4.

Motion by Commissioner Bommer and seconded by Commissioner Bailey to reimburse fire fighters that are attending a Fireground Operations class in Wildwood, NJ. The cost per person is \$40. Fire fighters will have to turn in receipts for attending the class in order to be reimbursed. Motion passed unanimously by the Board.

Riding assignment placards to be installed by the engineers.

Chief Gotto stated that he only has one (1) pager remaining. Commissioner Bailey will contact our vendor and obtain prices on new pagers.

A motion by Commissioner Bommer and seconded by Commissioner Bailey to purchase a pallet jack for \$350 in order to move the new door prop. Motion passed unanimously by the Board.

Motion was made by Commissioner Bailey and seconded by Commissioner Bommer to purchase 1,000 plastic fire fighter helmets, brochures, and banner for Fire Prevention week. Maximum cost will be \$750.00. Motion passed unanimously by the Board.

**TRUCK COMMITTEE:** Next meeting is 8/26/19 at 7pm

## **OLD BUSINESS:**

Chief Gotto provided the following information pertaining to the gear spec that the line officers have been working on:

- G- Extreme gear: approximately \$3100 for jacket and coat, plus approximately \$400 for helmet – total \$3,500  
Districts 1, 2, and 3 are looking at purchasing the same turnout gear
- Athletix gear: pants, jacket and helmet retail cost of approximately \$4500. Special price to fire district 4 will be \$3,975. This gear is made by Globe and is the gear that the line officers are recommending we purchase.

Chief Gotto stated that he has samples of the jackets and bunker pants for the Board to examine prior to making their determination.



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The Board noted that they would review the items after the meeting.

The training compliance committee meeting will meet on 8/26/19 at 19:00 hours.

## NEW BUSINESS:

A motion was made by Commissioner Bailey and seconded by Commissioner Bommer to approve fire fighter 19-01 request for withdrawal from his LOSAP account. The motion passed unanimously by the Board. Clerk Acampora verified that fire fighter 19-01 has met all the requirements in order to withdraw the funds from his LOSAP account.

**GOOD AND WELFARE: None**

**JOINT PURCHASING COMMITTEE: None**

## APPLICATIONS/TERMINATIONS:

The following application for membership to the fire company were to presented to the Board:  
Karina O'Neill

The fire company has approved accepting this individual into the company.

A motion was made by Commissioner Bommer and seconded by Commissioner Stalling to accept this member via the recommendation of the fire company. The motion passed unanimously by the Board.

**PAYROLL: None**

**TREASURER'S REPORT:** Commissioner Stalling reported the following balances for the for the Board's accounts:

### CHECKING ACCOUNT

OPENING BALANCE	\$ 28,918.91
INTEREST	\$ 4.61
CANCELED CHECKS	\$ 6,679.00
TRANSFER	\$ 60,000.00
SUB-TOTAL	\$ 95,602.52

NJ – PERS TEPS Payment	\$
BILLS PAID	\$
BILLS PAID	\$ 58,367.86
CLOSING BALANCE	\$ 37,234.66

### SAVINGS ACCOUNT

OPENING BALANCE	\$2,076,931.69
DEPOSIT (HOWELL TWP.)	\$

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DEPOSIT (VFIS – 486 Insurance)	\$ 11,125.68
INTEREST	<u>\$ 1,446.71</u>
SUB-TOTAL	\$2,089,504.08
TRANSFER TO PAYROLL	\$
TRANSFER TO CHECKING	<u>\$ 60,000.00</u>
CLOSING BALANCE	\$2,029,504.08

## PAYROLL ACCOUNT

OPENING BALANCE	\$ 11,385.11
TRANSFER	\$
ADP	\$ 55.70
INTEREST	<u>\$ 15.59</u>
SUB-TOTAL	\$ 11,456.40

PAYROLL	\$
FEES	\$
FEES	<u>\$ 1,624.19</u>
CLOSING BALANCE	\$ 9,832.21

The Treasurer's report was accepted on a motion by Commissioner Acampora and seconded by Commissioner Bommer and passed unanimously by the Board.

**PUBLIC COMMENT:** There were four (4) members of the public in attendance at the end of the meeting.

**EXECUTIVE SESSION:** None

**ADJOURNMENT:** This concluded the business before the Board, so a motion was made by Commissioner Bommer and seconded by Commissioner Stalling to close the meeting. The motion passed unanimously by the Board.

The meeting closed at 21:15 hours.

Respectfully submitted:



Michael L. Acampora  
Clerk